

GOVERNING BODY MEETING

On 13th July 2022 through Google Meet

Ch.S.D.St.Theresa's College for Women, Eluru.

AGENDA

Item No. I	Prayer
Item No.II	Welcome
Item No.III	Resuming Charge as Principal
Item No.IV	A brief Review of the activities of the academic year 2021-22
Item No. V	Presentation of the minutes of Academic Council Meeting 2021-22 for ratification
Item No. VI	Presentation of the minutes of Finance Committee for ratification
Item No. VII	Sanction of Leave
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Ch.S.D.St.Theresa's College for Women, Eluru

The Meeting of the Governing Body, Ch.S.D.St.Theresa's Autonomous College for Women, Eluru, was held on 13th July, 2022 at 3.00 p.m. through Google Meet.

The members were present.

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| 1. Dr.Sr.Showrilu K | - Provincial Superior & President |
| 2. Dr.Sr.Marietta P | - Correspondent & Superior |
| 3. Dr.Sr.Mercy P | - Secretary & Principal |
| 4. Dr.C.Krishna | - Government Nominee |
| 5. Dr.Purabi Panwar | - U.G.C. Nominee |
| 6. Dr.B.Ganga Rao | - University Nominee - Absent |
| 7. Mother Ernestine Fernandes | - Member |
| 8. Sr.P.Rajitha | - Member |
| 9. Sr.M.Susheela | - Member |
| 10. Sr.Fathima Digal | - Member |
| 11. Sr.Ch.Anna Mary | - Member |
| 12. Sr.Inyasamma | - Member |
| 13. Dr.M.V.Prasad | - Principal Scientist in Indian Institute of Oil Palm Research Centre, Pedavegi. |
| 14. Mr.G.Srikanth | - Chartered Accountant |
| 15. C.A.Jyothirmayee | - Staff Representative |
| 16. Dr.A.Nirmala Jyothsna | - Staff Representative, |

Item No. I - Prayer

The meeting commenced with an invocation, seeking the blessings of God Almighty on the proceedings. Dr.C.A.Jyothirmayee and Dr.A.Nirmala Jyothsna, Staff Representatives led the prayer.

Item No. II - Welcome

Dr.Sr.Marietta Pudota, the Correspondent accorded a special warm welcome to Dr.Sr.K.Showrilu, who is appointed as Provincial Superior and President of the Governing Body. She also welcomed Dr.Sr.Mercy P, who has taken charge as Principal after completion of her leave. Dr.Sr.Marietta Pudota accorded a warm welcome to Dr.C.Krishna, Regional Joint Director of Collegiate Education - Government Nominee, Dr.Purabi Panwar, the UGC Nominee and all other members of the Governing Body. She profusely thanked Dr.Sr.Marietta D'Mello, who is transferred to Vijayawada for her guidance and support to the institution as a Principal (FAC) of the College. Dr.B.Ganga Rao, the University Nominee expressed his inability to attend the meeting.

Item No.III – Resuming Charge as Principal

Dr.Sr.Marietta Pudota, the Correspondent informed the members that Dr.Sr.Mercy P has taken charge as Principal of the College after completion of her leave from 07.06.2019 to 04.07.2022. The Commissioner of Collegiate Education accorded the permission to join duty.

Item No. IV - A brief Review of the activities of the academic year 2021-22

Dr.Sr.Mercy P, the Principal presented a brief outline of the academic activities of the year 2021-2022 (Enclosed)

Item No. V - Presentation of the minutes of Academic Council Meeting 2021-22 for ratification

Sr.M.Susheela, Controller of Examinations and Secretary, Academic Council presented the minutes of the Academic Council 2021-22 and requested for ratification. (Enclosed)

“It was resolved to ratify and accept the minutes of the Academic Council for the year 2021-22.”

Item No. VI - Presentation of the minutes of Finance Committee 2021-22 for Ratification

Sr.Inyasamma, Superintendent presented the minutes of the Finance Committee Meeting 2021-22 and presented the budget estimation of the year 2022-23.

“It was resolved to ratify and accept the minutes of the Meeting of the Finance Committee for the year 2021-22 and Budget Proposal 2022-23.”

Item No. VII – Sanction of Leave

Sr.Rajitha, the Vice-Principal presented the list of Staff members who were sanction leave on genuine grounds and requested the members to ratify the sanction of leave.

1. Dr.Sr.Mercy P, Principal was on Half Pay Leave from 07.06.2019 to 21.10.2020; Earned Leave from 22.10.2020 to 20.11.2020 and Leave on Loss of Pay from 21.11.2020 to 04.07.2022. She obtained permission from the Commissioner of Collegiate Education, Vijayawada to join duty and reported her duty on 05.07.2022.
2. Dr.A.Nirmala Jyothsna, Lecturer in Physics was on Commuted Medical Leave from 02.04.2021 to 11.04.2021.
3. Dr.BBRG Vijayalakshmi, Lecturer in Botany was on Commuted Medical Leave from 02.04.2021 to 09.04.2021.
4. Dr.KSVKS Madhavi Rani, Lecturer in Zoology was on Commuted Medical Leave from 02.04.2021 to 09.04.2021.
5. Dr.D.Fathima Rani, Lecturer in English was on Commuted Medical Leave from 02.06.2021 to 15.06.2021.
6. Mrs.Ch.Sudha Rani, Record Assistant was on Commuted Medical Ledave from 24.01.2021 to 23.02.2021.
7. Mr.S.Venkateswara Rao, Record Assistant was on Commuted Medical Leave from 05.10.2021 to 15.10.2021 and again on Commuted Medical Leave from 27.10.2021 to 07.11.2021.
8. Mrs.V.Lakshmi Devi, Store Keeper was on Commuted Medical Leave from 17.08.2021 to 19.09.2021 and from 18.01.2022 to 28.01.2022.
9. Mrs.N.Vijayalakshmi, Senior Assistant was on Earned Leave from 01.02.2022 to 20.03.2022.

Item No. VIII – Information about the Retirement of Staff:

The Principal informed the members that the Government has enhanced the age of retirement from 60 years to 62 years to all Govt. employees. But that GO is

not applicable to the Aided Institutions and hence the officials informed that a separate order will be issued. Hence, the following Staff members who have retired from their services are continuing unofficially.

1. Dr.R.Madhavi, Reader in English retired from her services on the afternoon of 28.02.2022.
2. Mrs.N.Hepsiba, Herbarium Keeper retired from her services on the afternoon of 31.01.2022.
3. Mrs.T.Aruna Kumari, Office Subordinate retired from her services on the afternoon of 30.06.2022.

Staff to be Superannuated:

1. Dr.D.Rajani Dievasahayam, Lecturer in English will be retiring from her services on the afternoon of 31.08.2022.
2. Dr.M.Esther Kalyani, Reader in History will be retiring from her services on the afternoon of 31.08.2022.
3. Dr.A.Nirmala Jyothsna, Lecturer in Physics will be retiring from her services on the afternoon of 31.12.2022.

The College Management thanked them for their long dedicated service and wished them for peaceful retired life.

Item No. IX – Starting of New Courses

Principal placed the proposal to start a 4 year Degree Course 'B.Sc. Agriculture and Rural Development' from the academic year 2022-23. The members discussed the matter and approved the proposal.

Item No. X – Any Other

The Governing Body discussed the Principal's proposal to increase the employability skill of the students by offering to the degree students, during the summer break the following – after I Year Community Service Projects, after II Year in-house projects/internships/on-the-job training. The V or VI Semester would be completely assigned with projects/internship/on the job training for 6 months. Documentation, Project Reports and viva voce is part of the schedule in all the three programmes.

The proposal received the approval of the Governing Body.

Item No. XI - Suggestions

The members appreciated the College for its achievements and good standards. The following suggestions were made:

1. Create revenue for the college by making available the infrastructure, labs and research equipments for other institutions and individuals.
2. Take care to give industrial exposure and hands-on-experience to the final year students during V/VI Semester internships.
3. Face the challenge of providing useful internship through careful planning and functioning industrial collaborations.
4. Look into the local market for job possibilities and include corporate training as part of the curriculum.

Item No. XII - President's Remarks

Dr.Sr.Showrilu, the President appreciated the Management for its effort on providing quality education to the students inspite of many challenging situations. She appreciated and thanked the Governing Body specially the external members for their support and guidance.

Item No. XIII – Vote of thanks

The meeting came to an end with Vote of thanks proposed by Sr.Rajitha P.

Signatures:

1. Dr.Sr.Showrilu K .. *Sr. Showrilu K.*
2. Dr.Sr.Marietta P .. *Sr. Marietta P*
3. Dr.Sr.Mercy P .. *M. Mercy P*
4. Dr.C.Krishna
5. Dr.Purabi Panwar
6. Mother Ernestine Fernandes .. *Mother Ernestine F*
7. Sr.P.Rajitha .. *Sr. Rajitha*
8. Sr.M.Susheela .. *Sr. Susheela M.*
9. Sr.Fathima Digal .. *Sr. Fatima*
10. Sr.Ch.Anna Mary .. *Sr. Anna Mary Ch.*
11. Sr.Inyasamma .. *Sr. Inyasamma*
12. Dr.M.V.Prasad .. *Dr. M.V. Prasad*
13. Mr.G.Srikanth .. *Mr. G. Srikanth*
14. C.A.Jyothirmayee .. *C.A. Jyothirmayee*
15. Dr.A.Nirmala Jyothisna .. *A. Nirmala Jyothisna*